

# **HETTY PRESCHOOL**

## **Special Education Needs/Disability Policy**

### **Statement of intent**

**We provide an environment in which all children are supported to reach their full potential.**

### **Our vision**

**We aim to provide outstanding, quality care for the children and staff in our setting.**

### **Aims**

- **We have regard for the DofE Special Education Needs Code of Practice.**
- **We include all children in our provision.**
- **We provide practitioners to help support parents and children with special educational needs (SEND)/disabilities.**
- **We identify the specific needs of children with SEND/ disabilities and meet those needs through a range of strategies.**
- **We work in partnership with parents and other agencies in meeting individual children's needs.**
- **We monitor and review our practise and provision and, if necessary, make adjustments.**
- **We support children in house with speech and language using WellComm and Elklan programmes.**

### **Methods**

- **We designate a member of staff to be special educational needs coordinator (SENCO) and give his/her name to parents. Our SENCO is Tracyann Worthington who works closely with the school SENCO.**
- **We provide a statement showing how we provide for children with SEND /disability's.**
- **We ensure that provisions the children with SEN /disabilities are the responsibility of all members of the setting.**

- We ensure that our inclusive admissions practise ensures equality of access and opportunity.
- We have a separate equality and inclusion policy, that includes references to the duties under the Equality Act (2010)  
<https://hettypreschool.co.uk/wp-content/uploads/HETTYPRESCHOOLEquality-and-diversity-policy-revised.pdf>
- We ensure that our physical environment is as far as possible suitable for children with disabilities.
- We work closely with parents of children with SEND /disabilities to create and maintain a positive partnership.
- We ensure that parents are informed at all stages of the assessment, planning and review of their children’s education.
- We provide parents with information on all sources of independent advice and support.
- Parents may receive an invitation to view all their child’s documentation online via the Cheshire West and Chester Education, Health and Care Hub <https://ehchub.cheshirewestandchester.gov.uk>
- We provide speech and language in house with a level four trained key person, if a child is more than 12 months delayed in their speech and language development we will liaise with parents and then make a written referral to speech and language professionals only with consent from parents.
- We liaise with other professionals involved with children with SEND /disabilities and their families, including transfer arrangements to other settings and schools.
- We use a graduated response system for identifying, assessing, and responding to children special education needs.
- We provide a broad balanced curriculum for all children with SEND/disability's.
- We use a system of planning, implementing, monitoring, and evaluating. Reviewing this process is over seen by Mrs Bowes.
- We ensure that children with SEND/disability's are appropriately involved at all stages off the graduated response, considering their levels of ability.
- We use a system for keeping records assessment, planning, provision and review for children with SEND/disabilities.

- We provide resources [human and financial] to implement our SEND/disability policy.
- We show the privacy of children with SEND/disability when intimate care is being provided.
- We provide regular in-service training for practitioners and volunteers.
- We raise awareness of any specialism that the setting has to offer, e.g. Makaton, speech on language level 4 and signed language up to level 6.
- We ensure the effectiveness of our SEND/disability provision by collecting information from a range of sources e.g. 'local offer' information website <https://www.livewell.cheshirewestandchester.gov.uk> staff and management meetings, parental and external agency views, inspections and complaints. This information is collated, evaluated and reviewed annually.
- We provide a complaints procedure which can be found via the HETTY Preschool website <https://hettypreschool.co.uk/wpcontent/uploads/HETTY-PRESCHOOLComplaints-procedurerevised.pdf>.
- We keep all parents of children with SEND/disabilities up to date with funding, process and the graduated approach of @assess, plan, do, review either by email, face to face or via the website <https://ehchub.cheshirewestandchester.gov.uk>.
- We monitor and review our policy annually.

## Special Educational Needs/Disability Policy – 04/04/2023

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**This Policy was adopted at a meeting of HETTY Staff & HETTY Trustees**

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<b>Pres School</b>	<b>HETTY (Hoole Enterprise Trust Time for You)</b>
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